

Administrator’s Annual Evaluation Document

This brief self-evaluation and goal document includes accomplishments for the year ended and goals and objectives for the current calendar year. Appended is documentation on presentations, publications, departmental visits or their equivalent, national and regional service, and honors.

Name

Year and date of most recent previous review_____

Year and date of current review (calendar year immediately past)_____

Summary Statements:

My overarching goals for next calendar year are as follows:

Goals for the next calendar year

Specific objectives for the next calendar year

During the calendar year immediately past, I have been most proud of the following accomplishments:

Accomplishments during calendar year

Appendix

Presentations

Publications

Departmental visits or their equivalent

National and regional service

Honors

7/15/09