

## **CoursEval Schedule**

## **August Intersession 2023**

| August Intersession 2023 |  |                       |                        |
|--------------------------|--|-----------------------|------------------------|
| To Do:                   |  | Dates:                | Survey Deploys         |
| Step 1:                  | Faculty added questions                | 08/11/2023-08/14/2023 | Start date: 08/16/2023 |
| Step 2:                  | Faculty notification of survey start   | 08/15/2023 6:00 a.m.  |                        |
| Step 3:                  | Survey Deploys                         | 08/16/2023 6:00 a.m.  | Start time: 6:00 a.m.  |
| Step 4:                  | Student notification of survey start   | 08/16/2023 6:00 a.m.  |                        |
| Step 5:                  | Student reminder notifications         | 08/17/2023 6:00 a.m.  | End date: 08/18/2023   |
| Step 6:                  | Faculty notification of survey end     | 08/17/2023 6:00 a.m.  |                        |
| Step 7:                  | Student notification of last chance to | 08/18/2023 2:00 p.m.  | End time: 11:59 p.m.   |
|                          | participate                            |                       |                        |
| Step 8:                  | Course evaluation results released to  | 08/28/2023 8:00 a.m.  |                        |
|                          | faculty 72 hours after grades are      |                       |                        |
|                          | posted in UAConnect.                   |                       |                        |

## Notes:

- Students will receive email reminders every other day until surveys are taken. Once the survey has been taken by the student they will no longer receive an email reminder.
- All email correspondence to faculty and students will come from <a href="mailto:crseval@uark.edu">crseval@uark.edu</a> and shouldn't be subject to a spam filter. This is a legitimate UARK email account.