



# CoursEval Schedule

## FALL 2019

8W1		
To Do:	Dates:	Survey Deploys
Step 1: Faculty added questions	09/25/2019-10/04/2019	<b>Start date:</b> 10/08/2019
Step 2: Faculty notification of survey start	10/07/2019 6:00 a.m.	
Step 3: Survey Deploys	10/08/2019 6:00 a.m.	<b>Start time:</b> 6:00 a.m.
Step 4: Student notification of survey start	10/08/2019 6:00 a.m.	
Step 5: Student reminder notifications	10/10, 10/12 6:00 a.m.	<b>End date:</b> 10/14/2019
Step 6: Faculty notification of survey end	10/13/2019 6:00 a.m.	
Step 7: Student notification of last chance to participate	10/14/2019 2:00 p.m.	<b>End time:</b> 11:59 p.m.
Step 8: Course evaluation results released to faculty 72 hours after grades are posted in ISIS.	12/30/2019 8:00AM	

Full Fall Session / 8W2		
To Do:	Dates:	Survey Deploys
Step 1: Faculty added questions	11/18/2019-11/29/2019	<b>Start date:</b> 12/03/2019
Step 2: Faculty notification of survey start	12/02/2019 6:00 a.m.	
Step 3: Survey Deploys	12/03/2019 6:00 a.m.	<b>Start time:</b> 6:00 a.m.
Step 4: Student notification of survey start	12/03/2019 6:00 a.m.	
Step 5: Student reminder notifications	12/05, 12/09, 12/11 6:00 a.m.	<b>End date:</b> 12/13/2019
Step 6: Faculty notification of survey end	12/12/2019 6:00 a.m.	
Step 7: Student notification of last chance to participate	12/13/2019 2:00 p.m.	<b>End time:</b> 11:59 p.m.
Step 8: Course evaluation results released to faculty 72 hours after grades are posted in ISIS.	12/30/2019 8:00AM	

### Notes:

- Students will receive email reminders every few days until surveys are taken. Once the survey has been taken by the student they will no longer receive an email reminder.
- All email correspondence to faculty and students will come from [crseval@uark.edu](mailto:crseval@uark.edu) and shouldn't be subject to a spam filter. This is a legitimate UARK email account.