



CoursEval Schedule

Spring 2016

| 8W1 | | |
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| To Do: | Dates: | Survey Deploys |
| Step 1: Faculty added questions | 02/15/2016-02/29/2016 | Start date: 03/01/2016 |
| Step 2: Faculty notification of survey start | 02/29/2016 6:00 a.m. | |
| Step 3: Survey Deploys | 03/01/2016 6:00 a.m. | Start time: 6:00 a.m. |
| Step 4: Student notification of survey start | 03/01/2016 6:00 a.m. | |
| Step 5: Student reminder notifications | 03/03/2016, 03/05/2016 6:00 a.m. | End date: 03/07/2016 |
| Step 6: Faculty notification of survey end | 03/06/2016 6:00 a.m. | |
| Step 7: Student notification of last chance to participate | 03/07/2016 2:00 p.m. | End time: 11:59 p.m. |
| Step 8: Course evaluation results released to faculty 72 hours after grades are posted in UAConnect. | 05/20/2016 8:00 a.m. | |

| Full Spring Session / 8W2 | | |
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| To Do: | Dates: | Survey Deploys |
| Step 1: Faculty added questions | 04/11/2016-04/25/2016 | Start date: 04/26/2016 |
| Step 2: Faculty notification of survey start | 04/25/2016 6:00 a.m. | |
| Step 3: Survey Deploys | 04/26/2016 6:00 a.m. | Start time: 6:00 a.m. |
| Step 4: Student notification of survey start | 04/26/2016 6:00 a.m. | |
| Step 5: Student reminder notifications | 04/28/2016, 05/02/2016, 05/04/2016 6:00 a.m. | End date: 05/06/2016 |
| Step 6: Faculty notification of survey end | 05/05/2016 6:00 a.m. | |
| Step 7: Student notification of last chance to participate | 05/06/2016 2:00 p.m. | End time: 11:59 p.m. |
| Step 8: Course evaluation results released to faculty 72 hours after grades are posted in UAConnect. | 05/20/2016 8:00 a.m. | |

Notes:

- Students receive email reminders until their surveys are taken. Once the surveys have been taken, they will no longer receive the reminders.
- All email correspondence to faculty and students will come from crseval@uark.edu and shouldn't be subject to a spam filter. This is a legitimate UArk email account.