CoursEval Schedule
Spring 2021

8W1

To Do:		Dates:	Survey Deploys
Step 1:	Faculty added questions	02/15/2021-02/23/2021	**Start date:** 02/25/2021
Step 2:	Faculty notification of survey start	02/24/2021 6:00 a.m.	
Step 3:	Survey Deploys	02/25/2021 6:00 a.m.	**Start time:** 6:00 a.m.
Step 4:	Student notification of survey start	02/25/2021 6:00 a.m.	
Step 5:	Student reminder notifications	02/28/2021, 03/02/2021 6:00 a.m.	**End date:** 03/04/2021
Step 6:	Faculty notification of survey end	03/03/2021 6:00 a.m.	
Step 7:	Student notification of last chance to participate	03/04/2021 2:00 p.m.	**End time:** 11:59 p.m.
Step 8:	Course evaluation results released to faculty 72 hours after grades are posted in UAConnect.	05/17/2021 8:00 a.m.	

Full Spring Session / 8W2 / MIN

To Do:		Dates:	Survey Deploys
Step 1:	Faculty added questions	04/05/2021-04/16/2021	**Start date**: 04/20/2021
Step 2:	Faculty notification of survey start	04/19/2021 6:00 a.m.	
Step 3:	Survey Deploys	04/20/2021 6:00 a.m.	**Start time:** 6:00 a.m.
Step 4:	Student notification of survey start	04/20/2021 6:00 a.m.	
Step 5:	Student reminder notifications	04/22/2021, 04/26/2021, 04/28/2021 6:00 a.m.	**End date:** 04/30/2021
Step 6:	Faculty notification of survey end	04/29/2021 6:00 a.m.	
Step 7:	Student notification of last chance to participate	04/30/2021 12:00 p.m.	**End time:** 11:59 p.m.
Step 8:	Course evaluation results released to faculty 72 hours after grades are posted in UAConnect.	05/17/2021 8:00 a.m.	

Notes:
- Students receive email reminders until their surveys are taken. Once the surveys have been taken, they will no longer receive the reminders.
- All email correspondence to faculty and students will come from crseval@uark.edu and shouldn't be subject to a spam filter. This is a legitimate UArk email account.