

Annual Report on Income from Public Agencies

Pursuant to Ark. Code. Ann. §§ 21-8-201 - 21-8-204 and University-wide Administrative Memorandum 404.10, on or before January 31 of each year, all salaried employees of the University on full-time regular nine-month or twelve-month appointments are required to file with the President a statement reflecting income in excess of \$500 earned from a single source during the past calendar year as wages or salary or as fees or payment for professional or consultant services rendered to any public agency of the State other than the salary the person receives on a regular salary basis. Each such individual source from which income exceeds \$500 must be reported. If the cumulative total exceeds \$500, but income from no single source exceeds \$500, no report needs to be filed. This includes payment for adjunct teaching at another campus or unit of the University or services rendered to another state agency. A copy of the reporting form can be found at <http://vcfa.uark.edu/Documents/4040AppendixG.pdf>.

“Public agency” includes the University, state board, commission, institution, office or agency; city, county, school district or any agency, division of instrumentality thereof, including agencies, divisions or instrumentalities which are funded in part with funds provided by state appropriations; or any area or regional program in this state which derives financial support in whole or in part from state funds or from any non-profit corporation, foundation or organization.

By January 15 each year, employees are to submit reports to Human Resources.

9/18/12